



## Admission Form

Registration # (To be entered by Office of Admissions)

**Note:** This form must be returned directly to the Office of Admissions-AIU

For online form submission: <http://aiu.edu.pk>

Type or print in black or blue ink (All parts are mandatory).

### Application for Admission as a Fresh Candidate

Part 1

Programme of Study

As titled in the Prospectus

Name of the Applicant (As given in CNIC, Form 'B' or Secondary School Certificate)

Applicant's Father Name (As given in CNIC, Form 'B' or Secondary School Certificate)

Gender

Nationality

Place of Birth

First Language

Date of Birth

DAY		MONTH		YEAR					

Computerized National ID Number

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Provide the registration number given in NADRA Form 'B' if CNIC not obtained.

Foreign Student's  
Passport Number

Valid  
Up To

Mailing Address (Mention address where you wish to receive your correspondence at.)

Address	Street/Area
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City/Town	Country	Zip/Postal Code
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Telephone	Cell Phone	Email
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Guardian's Name (If other than father, attach affidavit of guardianship)

Relationship with Applicant

Guardian's CNIC Number

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Guardian's Occupation

Employed

Self-Employed

Guardian's Office/Business Contact (Where the guardian may be contacted immediately)

Office/Business Title	Designation
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Address	City/Town	Country	Zip/Postal Code
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Telephone	Cell Phone	Email
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Relative/s studying/studied at Alhamd Islamic University

Name of the Relative	Relationship with Applicant	Programme	Academic Session
Name of the Relative	Relationship with Applicant	Programme	Academic Session
Name of the Relative	Relationship with Applicant	Programme	Academic Session

# Academic Rules & Regulations

- All academic sessions follow 18 Week Semester System (16 for Study+2 for Exam). Academic Calendar for each semester is made available on the notice board of AIU.
- At least 75% attendance (lectures/labs) for each course is mandatory to qualify for appearance in the final examination.
- Courses can be added and dropped only with approval of the Deans. Semester results do not show dropped courses.
- Results are based on Grade Point Average (GPA) system computed on the basis of SGPA and CGPA. The formulas of grade computation are given in the prospectus with detail.
- Students have to register for courses during the period specified before commencement of a semester. However, the Dean of a department may allow late registration on valid grounds till the end of 3rd week of a semester. A late fee of Rs. 200/- per day will be charged in such a case.
- Students may withdraw from one or more courses with approval of the Dean between the 3rd and the 10th week. Any withdrawal after the 10th week would tantamount to Failure in the particular course.

## Conduct of Students

- The AIU strives for achievement of highest standards of academic integrity and discipline as prevalent at institutions of high repute around the world. applying up to date measures the **Student Discipline Committee** consecutively monitors activities of each student and has been empowered to employ requisite procedures to maintain prescribed disciplinary standards at the university.
- Exemplary conduct is expected from the students. Their behavior should not impair or disturb the academic environment of the university. Any breach of discipline by a student due to involvement in cases such as propagating false information, theft or forgery, use of unfair means in examinations/tests, use of documents with an intent to deceive, failure to comply with instructions issued from time to time, and cases of internal disruption in teaching/research and administrative activities for any reason may result in **Sanctions**.
- Such sanctions may range from award of 'F' grade in a course to '**Rustication**' or '**Expulsion**' from the university and decision taken by the authorities in this regard will be considered '**Final**'.

### Affidavit of Understanding

I affirm that I have read and understood the **Academic Rules & Regulations** and the **Code of Conduct** briefly cited above and detailed in the **Prospectus**, and undertake to abide by all the conditions and clauses of AIU disciplinary policy;

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Date

Applicant's Signature



## Admission Form

Name of the Applicant

Registration #

### Formal Education Academic Record

Part 2a

Degree/Certificate	Passing Year	Major Subject/s	Grade/Division	University/College/School Attended
Latest to previous				

### Professional Qualification/Non-Formal Education

Part 2b

Diploma/Certificate	Duration	Passing Year	Major Subject	Issuing Authority
Latest to previous				

### Work Experience

Part 3

Nature of Job	Employer	From	To	Hours Per Week
Latest to previous				

### Statement of Truthfulness

Part 4

I hereby solemnly affirm that I am not enrolled as a regular student of any university for the session applied for and all information provided herein is correct and complete. I understand that any false or incomplete information provided herein may lead to cancellation of my admission and dismissal from the University. I undertake to inform the Office of Admissions-AIU of any change to the information provided.

Date

Applicant's Signature

**Requisites to be annexed:** 1. Copies of Academic/Professional Certificates, CNIC & Domicile with 6 latest passport size blue background photographs.  
2. Affidavit in case of dual admission/registration in other university during this session.

## Office Notes

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